



*Helena SHRM
Board Meeting
Overland Express
11:30 – 12:30
July 13, 2023*



- Date: Thursday, July 13th, 2023
- **Attendees:** Todd Jackson, Michelle Edmunds, Teresa Adams, Dawn Lambert, Heather Rankin, Shannin Danko, Joanna Halland, Tiffany Thornton, Kim Worthy, Aimee Hawkaluk
 - **Absent:** Renee Wooster, John Pavao, Karol Anne Davis, Amanda Yocom
- **Icebreaker:** Favorite 4th of July memory
- **President:** Dawn Lambert
 - Discussion of recruiting a Foundation's Chair to help fundraise after spending funds at State Conference
 - Discussion of Volunteer Leaders meetings in DC. Normally we send President Elect/President but should we do every other year and send both together for benefit of smoother transition? Should we keep with one a year? Discussion of budget impact.
 - Michelle motioned due to current financial situation to hold off on sending the President this fall (2023) and attend virtually, and budget and plan for the following year to send President Elect and President that year (2024).
 - Joanna seconded. All in favor. None opposed.
- **Past President:** Karol Anne Davis
- **Treasurer:** Heather Rankin
 - Bank Balance:
 - Heather working on getting DA Davidson access.
 - Heather met with Ascent Bank and summarized her discussion of moving accounts there.
- **Secretary:** Michelle Edmunds
 - Review meeting minutes.
 - Joanna motioned to approve June meeting minutes. Dawn seconded. All in favor and none opposed.
 - June monthly training evening event update
 - HR Leader of the Year
 - Google docs for submitting nominations done
 - Teresa and Michelle met to start promoting
 - Waiting for billboard template for review
 - Teresa added to email templates
 - Todd – adding to website
- **Membership Director:** Amanda Yocom
 - Membership audit due soon?
- **Certification Director:** Joanna Halland
 - Looking into setting up a certification prep course for chapter members.
- **Programs Director:** John Pavao
 - Working on special additional sessions for August and another this fall.
 - We have speakers through October.
- **Legislative Director:** Aimee Hawkaluk
- **Foundations Director:** vacant
- **Workforce Readiness Director:** Renee Wooster
- **Communications Director:** Teresa Adams
 - Board Social event discussion
 - Logo launch success. Thanks Todd for the logo video!

- **Social Media Director:** vacant
- **Diversity Director:** Shannin Danko
- **College Relations Director:** Kim Worthy
- **AV/Webmaster Director:** Todd Jackson

2023 Monthly Chapter Meeting Calendar – 3rd Thursday of every month 11:30-12:30pm via online or at TBD

2023 Board:

- **President:** Dawn Lambert (1st year)
- **Past President:** Karol Anne in 2023
- **President Elect:** N/A
- **Treasurer:** Heather Rankin (1st year)
- **Secretary:** Michelle Edmunds (1st year)
- **Membership Director:** Amanda Yocom (reelected 1st year)
- **Certification Director:** Joanna Halland (reelected 1st year)
- **Programs Director:** John Pavao (reelected 1st year)
- **Legislative Director:** Aimee Hawkaluk (interim)
- **Foundations Director:** vacant
- **Workforce Readiness Director:** Renee Wooster (1st year)
- **Communications Director:** Teresa Adams (1st year)
- **Social Media Director:** vacant
- **Diversity Director:** Shannin Danko (1st year)
- **College Relations Director:** Kim Worthy (interim)
- **AV/Webmaster Director:** Todd Jackson (2nd Year)